ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, May 19, 2026
7:00 P.M.
Minutes

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7 p.m.

ROLL CALL

Present: Paul Nelson, President; Anja Tranter, Vice President; Michael Golden, Treasurer; Patricia Schumacher, Secretary; Members: Anne Boehne, Renee Fitzgerald, Maureen Voypick

Also present: Ridgeway Burns, Library Director; Jackie Stork, Assistant Director/Youth Services Department Head; Carrie Straka, Adult Services Department Head; Emily Bily, Adult Services Librarian

PUBLIC COMMENT

None

SECRETARY'S REPORT
Approval of Minutes from Tuesday, April 21, 2026

Patricia Schumacher made and Anja Tranter seconded a motion to approve the minutes of the Tuesday, April 21, 2026 meeting as presented.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

FINANCIAL REPORT

1. **Approval of Bills Payable (ACTION- ROLL CALL VOTE)**

Michael Golden made and Maureen Voypick seconded a motion to approve the Bills Payable in the amount of $229,540.17.

The motion carried on the following:

Roll Call Vote: **Ayes: 6** **Nays: 0** **Motion Passed**

2. **Treasurer's Report**

- The building maintenance charges on the Visa are for furniture orders: conference table, computer tables
- Premistar: April preventative maintenance discovered RTU5 that covers the West Meeting Room AC is not cooling
- Discussion of the plumbing job completed by SMC. The contingency line in the budget covered the cost.
- Parking lot: resealing is being investigated
- Village update: the village will send us the IGA – attorney to review
- Discussion of salaries of Administrative Assistant vs. Librarian

PRESIDENT'S REPORT

- Thanks to Anja Tranter for presenting at the Shape of Itasca
- Loved the story of the teen boys playing Monopoly in the library
- It's great to hear the compliment that Lee received from a patron.

LIBRARIAN'S REPORT

- SWAN feedback: "Were you aware of feelings toward SWAN?"
- Feedback received on the construction: SMC is fabulous to work with
- Waiting on furniture deliveries: should be next week or the week after
- Handbook update is proceeding
- Discussion of the construction project cost

OLD BUSINESS

1. **Discussion of IL Library Standards: Information Services (INFORMATIONAL)**
   - Review of the standards: The library is at or exceeding

2. **Discussion of Renovation Project Progress and Updates (INFORMATIONAL)**
   - Discussion occurred during Librarian's Report

NEW BUSINESS

1. **Approval of IT Proposal for Backup Server Replacement (ACTION- VOICE VOTE)**

Michael Golden made and Renee Fitzgerald seconded a motion to approve the IT Proposal for Backup Server Replacement.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

2. **Approval of IT Proposal for Network Switches Replacement (ACTION- VOICE VOTE)**

Anne Boehne made and Maureen Voypick seconded a motion to approve the IT Proposal for Network Switches Replacement.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

3. **Approval of Proposal for Tuck Pointing (ACTION- VOICE VOTE)**

Michael Golden made and Renee Fitzgerald seconded a motion to approve the Proposal for Tuck Pointing.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

4. **Approval of the 2026 Levy and Appropriation (ACTION- ROLL CALL VOTE)**

Michael Golden made and Maureen Voypick seconded a motion to approve the 2026 Levy and Appropriation.

The motion carried on the following:

Roll Call Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

EXECUTIVE SESSION

1. **No Executive Session**

ADJOURNMENT

Michael Golden made and Anja Tranter seconded the motion to adjourn.

With no further business before the Board the meeting was adjourned at 8:05 p.m.

The minutes were taken by Carrie Straka.

I hereby note these minutes as approved.

Patricia Schumacher, Secretary

6/16/2026
Date