ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, September 16th, 2025
7:00 P.M.
Minutes

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

ROLL CALL

Present: Paul Nelson, President; Anja Tranter, Vice-President; Patricia Schumacher, Secretary; Members: Anne Boehne, Maureen Voypick

Also present: Ridgeway Burns, Director; Jackie Stork, Assistant Director/Youth Services Department Head; Jessica Laabs, Administrative Assistant

Not present: Michael Golden, Treasurer; Renee Fitzgerald, Board Member

PUBLIC COMMENT

None

SECRETARY'S REPORT
Approval of Minutes from Tuesday, August 19th, 2025

Patricia Schumacher made, and Anja Tranter seconded a motion to approve the minutes of Tuesday, August 19, 2025, meeting as presented.

The motion carried on the following:

Voice Vote:	**Ayes: 5**	**Nays: 0**	**Motion Passed**

FINANCIAL REPORT
1. **Approval of Bills Payable (ACTION- ROLL CALL VOTE)**

Maureen Voypick made, and Anja Tranter seconded a motion to approve the Bills Payable in the amount of $161,485.22.

The motion carried on the following:

Roll Call Vote:	**Ayes: 5**	**Nays: 0**	**Motion Passed**

PRESIDENT'S REPORT
- Illinois Public Standards – now on a website so they can continually update them instead of a paper copy, plan to go over one section a month, Jackie will send out a section before next month to discuss

- Introduction to Standards – DEI standard was separate, now it is to be incorporated throughout the standards
- What makes a library effective? Going through the standards will help us find measures.
- Youth services – Kelly M had a successful chess club outing
- Adult services – Emily B. making a list for patron is going above and beyond
- Library of Things by elevator – hot spots are biggest thing; record player, telescope added

LIBRARIAN REPORT

- Projects around library – new outdoor sign photos
- First floor renovation – field work from architects, met w/them for details and next steps, bidding first or second week of October
- RTU8 to be replaced
- Walkthrough summary, will try to update where budget allows
- On the Same Page books have been pulled and are available for members
- 6 debit cards and 2 credit cards issued for library staff
- Passports – Kristen Wunder and Danielle D. are trained on how to do it, taking two appointments a day right now, Candy and Lois are finishing up training, then will add more appointments

OLD BUSINESS

None

NEW BUSINESS

None

The motion for Executive Session was made by Anne Boehne, seconded by Anja Tranter at 7:24pm.

Voice Vote: **Ayes: 5** **Nays: 0** **Motion Passed**

EXECUTIVE SESSION

1. **Motion to adjourn to Executive Session pursuant to the Open Meeting Act, Section 2 (c)(11) to discuss Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting**

Back from executive session 7:44pm

ADJOURNMENT

With no further business before the Board, Anja Tranter made, and Anne Boehne seconded the motion to adjourn.

The motion carried on the following:

Voice Vote: **Ayes: 5** **Nays: 0** **Motion Passed**

The meeting was adjourned at 7:46 p.m.

The minutes were taken by Jessica Laabs.

I hereby note these minutes as approved.

Renee Fitzgerald
Patricia Schumacher, Secretary

10-21-25
Date