

**ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING**

Tuesday, August 20, 2024

7:00 P.M.

Minutes

ROLL CALL

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:01 p.m.

Present: President, Paul Nelson; Vice President, Anja Tranter; Secretary, Patricia Schumacher
Members: Renee Fitzgerald, Sharon Laughlin

Not present: Treasurer, Michael Golden; Member, Anne Boehne

Also present: Ridgeway Burns, Library Director; Carrie Straka, Adult Services Department Head; JoDee McDonnell, Business Manager

PUBLIC COMMENT

None

SECRETARY'S REPORT

Approval of Minutes from Tuesday, July 16, 2024

Paul Nelson made and Patricia Schumacher seconded a motion to approve the minutes of the Tuesday, July 16, 2024 meeting as amended.

The motion carried on the following:

Voice Vote: **Ayes: 5** **Nays: 0** **Motion Passed**

FINANCIAL REPORT

1. Approval of Bills Payable (ACTION- ROLL CALL VOTE)

Anja Tranter made and Sharon Laughlin seconded a motion to approve the Bills Payable in the amount of \$62,163.33.

The motion carried on the following:

Roll Call Vote: **Ayes: 5** **Nays: 0** **Motion Passed**

Mr. Paul Nelson
Mrs. Anja Tranter
Mrs. Patricia Schumacher
Mrs. Renee Fitzgerald
Mrs. Sharon Laughlin

2. Treasurer's Report

None

PRESIDENT'S REPORT

None

LIBRARIAN'S REPORT

- Ridgeway reminded the board that they've been invited to business night at Oktoberfest. He is happy to register everyone as long as they let him know.
- We're hosting a trunk-or-treat event on October 6 from 2:30 – 4:00 p.m. The board is invited to participate either by decorating a vehicle or volunteering. Please let Ridgeway know by September 6 if you'd like to participate.
- The ladies in the Mah Jongg group wrote a nice thank you note for the new tables the library purchased for the East Meeting Room.
- Paul Nelson was impressed by the statistics we're getting from the new thermostats. So far it seems like it will be cost effective.
- Ridgeway gave an update on the two coaching sessions he's had with Candace from HR Source. She had him complete a DISC assessment, which he's found valuable, and asked the department heads to complete.
- Sharon Laughlin announced that she will not be running for her board seat again when her term is up in April.

OLD BUSINESS

None

NEW BUSINESS

1. Approval of Proposal for Sprinkler Valve Repairs (ACTION- VOICE VOTE)

Sharon Laughlin made and Anja Tranter seconded a motion to approve the Proposal for Sprinkler Valve Repairs.

The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion Passed

2. Approval of resolution for Continued Participation in Board of Review and PTAB Intervention Group (ACTION- VOICE VOTE)

- A question was asked about how long we've been part of this intervention group. It's been a number of years, and several other entities are part of it as well.

Anja Tranter made and Sharon Laughlin seconded a motion to approve the resolution for Continued Participation in Board of Review and PTAB Intervention Group.

The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion Passed

3. Action Plan Update (INFORMATIONAL)

- Ridgeway explained the process on how the action plan came to be. It has been completely staff driven with brainstorming, and discussion on what could be accomplished within a year.

4. Building Walkthrough Notes (INFORMATIONAL)

- Some of the notes from the board coordinate with the plans from Williams Architects.

EXECUTIVE SESSION

1. **Motion to adjourn to Executive Session pursuant to the Open Meeting Act, Section (2) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (ACTION- VOICE VOTE)**

None

ADJOURNMENT

With no further business before the Board, Anja Tranter made and Sharon Laughlin seconded the motion to adjourn.

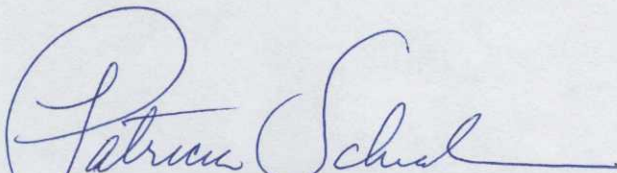
The motion carried on the following:

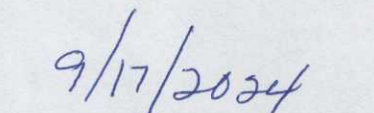
Voice Vote: Ayes: 5 Nays: 0 Motion Passed

The meeting was adjourned at 7:44 p.m.

The minutes were taken by Carrie Straka.

I hereby note these minutes as approved.


Patricia Schumacher, Secretary


Date