

**MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
500 W. Irving Park Road  
Itasca, Illinois  
June 20, 2023**

**ROLL CALL**

President Laughlin called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

**Present:**

President, Sharon Laughlin, Vice President, Anja Tranter, Secretary, Anne Boehne, Treasurer, Michael Golden

Members: Olia Mladenova (remote), Patricia Schumacher

**Also Present:** Ridgeway Burns, Library Director, Gail Herff, Business Manager

**Absent:** None

**PUBLIC COMMENT:** Renee Fitzgerald introduced herself and expressed interest in joining the library board.

**SECRETARY'S REPORT**

**1. Approval of the Minutes from Tuesday, May 16, 2023**

Mrs. Boehne made, and Mr. Golden seconded a motion to approve the minutes from the Tuesday, May 16, 2023, meeting, as presented.

The motion carried on the following:

<b>Voice Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**FINANCIAL REPORT**

**1. Approval of Bills Payable**

Mr. Golden made and Mrs. Schumacher seconded a motion to approve the Bills Payable in the amount of \$55,839.86.

We purchased new tables for the puzzle room. We have received our first installment of tax revenue.

The motion carried on the following:

<b>Roll Call Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**Mrs. Anne Boehne**

**Mr. Michael Golden**

**Mrs. Sharon Laughlin**

**Mrs. Olia Mladenova**

**Mr. Paul Nelson**

**Mrs. Patricia Schumacher**  
**Mrs. Anja Tranter**

**Treasurer's Report:**

None

**President's Report:**

- Mrs. Laughlin extended thanks and appreciation to Mr. Nelson for his contributions and hard work during his presidency. The entire Board is grateful for his willingness to step in when Mrs. Swanson was no longer able to serve. He did a great job!
- Mrs. Laughlin thanked Mrs. Tranter and Mr. Nelson for notifying the members about the issues with parking at the library.
- The children really enjoy the Youth Services activity where they look for the hidden item in the library every day!
- Mrs. Laughlin overheard a resident talking recently at a luncheon. She said she really loves our library!

**Library Director's Report:**

- Everyone should have received a copy of the report from Stroz Friedberg relative to the ransomware attack.
- The hiring process to replace Jon Hewelt and Simon Czerwinskyj is underway.

**OLD BUSINESS**

None

**NEW BUSINESS**

Mr. Golden made and Mrs. Boehne seconded a motion to approve the FY2024 Appropriation & 2023 Levy.

The motion carried on the following:

<b>Roll Call Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**Mrs. Anne Boehne**  
**Mr. Michael Golden**  
**Mrs. Sharon Laughlin**  
**Mrs. Olia Mladenova**  
**Mr. Paul Nelson**  
**Mrs. Patricia Schumacher**  
**Mrs. Anja Tranter**

Mr. Golden made and Mrs. Schumacher seconded a motion to approve the Non Resident Resolution.

We are required to update this policy every year. There isn't a need currently to add any verbiage about fee free cards for children.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                                      Nays: 0                                      Motion Passed**

**DISCUSSION – Snow Removal Proposal**

The proposal for snow removal from the park district has substantially increased due to the addition of the sidewalks. Last winter, the sidewalks weren't cleared prior to the library opening, so a staff member had to clear the area by the Receiving door. Ridgeway will find out if it is possible to have the walks cleared before 9:00 a.m. We will also revisit other service provider proposals.

**DISCUSSION – Library Parking**

Two trustees visited the library on the evening of June 7<sup>th</sup>. They ended up leaving because there were no available parking spaces. They observed two cars that were illegally parked. There have also been a couple instances during the day when the lot was full. There is some confusion about which area of our lot is available for pool patrons. Ridgeway will review the IGA and have a conversation with Mary Fran. There is also some concern about the library being solely responsible for the cost of maintaining the parking lot. The park district does not currently contribute to maintenance. We want to work together to benefit both entities. Ridgeway will also have the attorney review the IGA to determine if it can be modified.

Mr. Golden made and Mr. Nelson seconded a motion to approve the IT Services Proposal from OSG for Pre-Paid Time in the amount of \$14,400.00.

Ridgeway stated that the recovery work is almost complete. We are waiting for information from TBS to complete the printing setup. The insurance company will make the decision to take action on restitution. We won't be reimbursed for the expenses we've sustained thus far.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                                      Nays: 0                                      Motion Passed**

Mr. Golden made and Mrs. Schumacher seconded a motion to approve the IT Services Proposal from OSG for Future Support in the amount of \$14,400.00.

They have a higher level of service that costs \$50,000 annually. If we find we need to increase our level of service, we can make that change at any time. The Network Care option that we're going with is more economical and will likely meet our needs. Since we won't have an IT professional on staff, we need to outsource the back-end management duties. If we don't use all the hours we pay for, they will allow them to roll over.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

With no further business before the Board, Mr. Golden made and Mrs. Boehne seconded a motion to adjourn.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                                      Nays:0                                      Motion Passed**

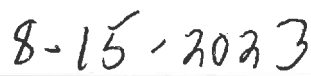
The meeting was adjourned at 8:06 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes as approved.



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Anne Boehne, Secretary



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Date