

**MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
500 W. Irving Park Road  
Itasca, Illinois  
April 18, 2023**

**ROLL CALL**

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

**Present:**

President, Paul Nelson, Vice President, Olia Mladenova, Secretary, Anne Boehne, Treasurer, Michael Golden  
Members: Sharon Laughlin, Anja Tranter

**Also Present:** Ridgeway Burns, Library Director, Gail Herff, Business Manager

**Absent:** None

**PUBLIC COMMENT:** Mr. Andy Dogan, Williams Architects

**SECRETARY'S REPORT**

**1. Approval of the Minutes from Tuesday, April 18, 2023**

Mrs. Boehne made and Mrs. Laughlin seconded a motion to approve the minutes from the Tuesday, April 18, 2023 meeting, as presented.

The motion carried on the following:

<b>Voice Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**FINANCIAL REPORT**

**1. Approval of Bills Payable**

Mr. Golden made and Mrs. Mladenova seconded a motion to approve the Bills Payable in the amount of \$30,923.96.

The motion carried on the following:

<b>Roll Call Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**Mrs. Anne Boehne  
Mr. Michael Golden  
Mrs. Sharon Laughlin  
Mrs. Olia Mladenova  
Mr. Paul Nelson  
Mrs. Patricia Schumacher  
Mrs. Anja Tranter**

**Treasurer's Report:**

None

**President's Report:**

- Mr. Nelson reminded members about the Shape of Itasca on Monday, May 8<sup>th</sup>.
- He is glad that National Night Out is back.

**Library Director's Report:**

- Ridgeway recently visited the Wood Dale Public Library and shared information about their facility.
- The Live & Learn grant meeting went well. We scored the highest and we are hopeful we will get the full amount of the grant. Notification should take place sometime in May.
- Ridgeway will provide the Board with a copy of our current Appearance and Demeanor Policy at the next meeting.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Discussion - Library Capital Needs Assessment Draft**

Mr. Andy Dogan from Williams Architects reviewed the Capital Needs Assessment draft with the Board. He expects to return within the next few months to continue the discussion of building needs.

**Discussion - Foundation Funds**

We receive an interest check annually from the Foundation. Mr. Nelson asked Ridgeway to contact DuPage Foundation to find out what the guidelines are for the funds on deposit in our account. The Board will make a decision about rolling the interest into the principal rather than taking the annual payout once they have reviewed the guidelines.

Mr. Golden made and Mrs. Mladenova seconded a motion to approve the FY24 Budget in the amount of \$1,866,250.

The Board thanked Ridgeway for the summary. It is helpful to have that information in advance.

The motion carried on the following:

<b>Roll Call Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
<b>Mrs. Anne Boehne</b>			
<b>Mr. Michael Golden</b>			
<b>Mrs. Sharon Laughlin</b>			
<b>Mrs. Olia Mladenova</b>			
<b>Mr. Paul Nelson</b>			
<b>Mrs. Patricia Schumacher</b>			
<b>Mrs. Anja Tranter</b>			

**EXECUTIVE SESSION**

Mrs. Mladenova made and Mr. Golden seconded a motion to go into Executive Session.

The motion carried on the following:

**Voice Vote:**                      **Ayes: 7**                                      **Nays: 0**                                      **Motion Passed**

**ADJOURNMENT**

With no further business before the Board, Mrs. Mladenova made and Mrs. Boehne seconded a motion to adjourn.

The motion carried on the following:

**Voice Vote:**                      **Ayes:7**                                      **Nays:0**                                      **Motion Passed**

The meeting was adjourned at 8:12 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes as approved.

Anne Boehne  
Anne Boehne, Secretary

May 16, 2023  
Date