

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
500 W. Irving Park Road
Itasca, Illinois
January 17, 2023

ROLL CALL

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present:

President, Paul J. Nelson, Vice President, Olia Mladenova, Secretary, Anne Boehne, Treasurer, Michael Golden

Members: Sharon Laughlin, Patricia Schumacher, Anja Tranter

Also Present: Gail Herff, Business Manager

Absent: Ridgeway Burns, Library Director

PUBLIC COMMENT: None

SECRETARY'S REPORT

1. Approval of the Minutes from Tuesday, December 20, 2022

Mrs. Boehne made and Mrs. Laughlin seconded a motion to approve the minutes from the Tuesday, December 20, 2022 meeting, as presented.

The motion carried on the following:

Voice Vote:	Ayes: 7	Nays: 0	Motion Passed
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FINANCIAL REPORT

1. Approval of Bills Payable

Mr. Golden made and Mr. Nelson seconded a motion to approve the Bills Payable in the amount of \$ 29,502.70

Mr. Golden asked about check #16009 to SMG Security. We added a camera to the security system. We noticed a blind spot outside the 2nd floor restrooms after the water incident.

The motion carried on the following:

Roll Call Vote:	Ayes: 7	Nays: 0	Motion Passed
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**Mrs. Anne Boehne
Mr. Michael Golden
Mrs. Sharon Laughlin
Mrs. Olia Mladenova
Mr. Paul Nelson
Mrs. Patricia Schumacher
Mrs. Anja Tranter**

Treasurer's Report:

None

President's Report:

- Mr. Nelson thanked Anja and Trish for their help organizing the board tree. It was fun decorating it and the staff seemed pleased that we participated in the contest.
- It was good to hear that Ridgeway's baby was born and everyone is doing well. His name is Ridgeway William Burns IV.
- It looks like the three incumbents will be the only library trustee candidates on the ballot in the upcoming election.
- Mr. Nelson thanked the members of the board for their time and dedication to the library!

Library Director's Report:

- The Live and Learn Grant application was submitted yesterday.
- The governor is expected to sign the Paid Leave for All Workers Act. It goes into effect January 1, 2024. More information on the final version of the law is expected in the coming months.
- Staff will have an opportunity to provide feedback via the Employee Engagement Survey again this year. The results will be provided to the board at the February meeting.
- Should the need arise, Lauterbach & Amen would provide backup for critical Business Office duties, specifically for payroll and accounting.
- The Patron Services workroom has been going through some reorganization. Emily and her staff have been hard at work moving things around to make the space more functional. Jeff S. has been busy moving cubicle walls and tables, installing new lights, etc. It looks very nice!

OLD BUSINESS

None

NEW BUSINESS

Mrs. Boehne made and Mrs. Laughlin seconded a motion to approve the Fricano & Sons Proposal to Install Interior Door for \$4,345.00.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

Mr. Golden made and Mrs. Mladenova seconded a motion to approve Intergovernmental Agreement with the Park District for Snow Removal in the amount of \$7,500.00.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion Passed**

Mrs. Mladenova made and Mrs. Boehne seconded a motion to approve the Executive Session minutes for:

February 15, 2022
March 15, 2022
May 17, 2022

September 20, 2022
October 18, 2022
December 20, 2022

The motion carried on the following:

Voice Vote: Ayes: 7 Nays: 0 Motion Passed

Mrs. Mladenova made and Mrs. Boehne seconded a motion to approve the making public of all Executive Session minutes that have previously been confidential except:

July 16, 2019
August 20, 2019
September 17, 2019
January 21, 2020
March 17, 2020
August 18, 2020
November 16, 2021
December 21, 2021
May 17, 2022
September 20, 2022
October 18, 2022
December 20, 2022

The motion carried on the following:

Voice Vote: Ayes: 7 Nays: 0 Motion Passed

Mrs. Mladenova made and Mrs. Boehne seconded a motion to approve the destruction of the verbatim recordings for the following Executive Session meetings:

August 18, 2020
September 15, 2020
February 16, 2021
March 16, 2021
May 18, 2021
June 15, 2021
July 8, 2021
July 13, 2021
July 15, 2021

Executive Session.

The motion carried on the following:

Voice Vote: Ayes: 7 Nays: 0 Motion Passed

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business before the Board, Mrs. Mladenova made and Mr. Golden seconded a motion to adjourn.

The motion carried on the following:

Voice Vote:

Ayes: 7

Nays: 0

Motion Passed

The meeting adjourned at 7:49 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

Anne Boehne

Anne Boehne, Secretary

02-21-2023

Date