

MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
500 W. Irving Park Road  
Itasca, Illinois  
December 20, 2022

**ROLL CALL**

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

**Present:**

President, Paul J. Nelson, Vice President, Olia Mladenova, Secretary, Anne Boehne, Treasurer, Michael Golden

Members: Sharon Laughlin, Patricia Schumacher, Anja Tranter

**Also Present:** Ridgeway Burns, Library Director, Gail Herff, Business Manager, Brian LeFevre, Sikich

**Absent:** None

**PUBLIC COMMENT:** None

**SECRETARY'S REPORT**

**1. Approval of the Minutes from Tuesday, November 15, 2022**

Mrs. Boehne made and Mr. Golden seconded a motion to approve the minutes from the Tuesday, November 15, 2022 meeting, as presented.

The motion carried on the following:

<b>Voice Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**FINANCIAL REPORT**

**1. Approval of Bills Payable**

Mr. Golden made and Mrs. Boehne seconded a motion to approve the Bills Payable in the amount of \$ 73,517.22.

The Hallet invoice for \$19,100 was the last expense related to the carpet project. We are working with ComEd on a lighting incentive project. We expect to get almost half of the \$5,400 expense back from them.

The motion carried on the following:

<b>Roll Call Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**Mrs. Anne Boehne  
Mr. Michael Golden  
Mrs. Sharon Laughlin  
Mrs. Olia Mladenova  
Mr. Paul Nelson  
Mrs. Patricia Schumacher  
Mrs. Anja Tranter**

**Treasurer's Report:**



Mrs. Laughlin made and Mr. Golden seconded a motion to approve Library Closures for 2023, as modified.

New Year's Eve is on a Sunday in 2023. We would open at 1:00 p.m. and then close at 2:00 p.m., since we close early that day. In the past, when New Year's Eve fell on a Sunday, we have closed for the entire day. Board members agreed that it doesn't make sense to open for one hour.

The closure list will be modified to reflect the library being closed all day on New Year's Eve.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                      Nays: 0                      Motion Passed**

Mrs. Boehne made and Mrs. Mladenova seconded a motion to approve the Grant Assistance Proposal.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                      Nays: 0                      Motion Passed**

Mrs. Laughlin made and Mrs. Mladenova seconded a motion to approve Light Panel Project.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                      Nays: 0                      Motion Passed**

#### **EXECUTIVE SESSION**

Mrs. Mladenova made and Mr. Golden seconded a motion to go into Executive Session at 7:54 p.m.

#### **ADJOURNMENT**

With no further business before the Board, Mrs. Mladenova made and Mr. Golden seconded a motion to adjourn.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                      Nays: 0                      Motion Passed**

The meeting adjourned at 7:58 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

Anne Boehne  
Anne Boehne, Secretary

1-17-2023  
Date