

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
500 W. Irving Park Road
Itasca, Illinois
July 19, 2022

ROLL CALL

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present:

President, Paul J. Nelson, Treasurer, Michael Golden
Members: Sharon Laughlin, Patricia Schumacher, Anja Tranter

Also Present: Ridgeway Burns, Library Director, Gail Herff, Business Manager

Absent: Vice President, Olia Mladenova, Secretary, Anne Boehne

President Nelson appointed Mrs. Laughlin as Secretary Pro Tempore.

PUBLIC COMMENT: None

SECRETARY'S REPORT

1. Approval of the Minutes from Tuesday, June 21, 2022

Mr. Golden made and Mrs. Laughlin seconded a motion to approve the minutes from the Tuesday, June 21, 2022 meeting, as presented.

The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion Passed

FINANCIAL REPORT

1. Approval of Bills Payable

Mr. Golden made and Mrs. Laughlin seconded a motion to approve the Bills Payable in the amount of \$ 26,760.34.

The motion carried on the following:

Roll Call Vote: Ayes: 5 Nays: 0 Motion Passed

Mrs. Anne Boehne (absent)
Mr. Michael Golden
Mrs. Sharon Laughlin
Mrs. Olia Mladenova (absent)
Mr. Paul Nelson
Mrs. Patricia Schumacher
Mrs. Anja Tranter

Treasurer's Report:

Mr. Golden asked where the Special Reserve Funds are reflected on the financial statement. They are included in the Certificate of Deposit balance.

President's Report:

- Mr. Nelson said it is nice to see so many cars in the parking lot! Our numbers keep going up, which is great. He is curious if this is all attributable to Summer Reading or if some of it could be related to notary and license plate sticker services, since those numbers are also up. He asked if we have a lot of reciprocal borrowers coming in. Ridgeway will provide some data on that at the next meeting.
- Mrs. Laughlin was pleased that someone was directing traffic during the conference swim meet that was held at the pool. Ridgeway commented that pool issues in general seemed to be better this year.

Library Director's Report:

- The painting project is just about complete. There is some clean up that needs to be done. We have not had a favorable experience with CertaPro thus far.
- The Cricut vinyl cutting machine is on the floor and available for patron use. Adult Services staff can help patron use it. This is our first Makerspace activity.
- The Booksale has been moved to the area by the newspapers. The coffee station will be moving downstairs.
- We have two Capital Needs Assessment proposals in hand. We expect to have the last one within a couple of weeks.
- In preparation for the carpet project, we've been cleaning out many areas in the building.
- Next month's packet will include more information on Replacement Tax.
- Mrs. Laughlin really likes the pictures of new staff members!

OLD BUSINESS

Library Generator Findings

Additional research has been done on the generator. The current lead time to get one is about a year. The unit itself is ~\$120,000. We would also need to have some electrical work done in the building. Mr. Nelson would like Ridgeway to contact the Village and find out if they are interested in working on this with us. It would be difficult to do it on our own.

NEW BUSINESS

Mr. Golden made and Mrs. Laughlin seconded a motion to approve the Sealcoating and Restriping Proposal in the amount of \$2,090.00.

Roll Call Vote:

Ayes: 5

Nays: 0

Motion Passed

Mrs. Anne Boehne (absent)
Mr. Michael Golden
Mrs. Sharon Laughlin
Mrs. Olia Mladenova (absent)
Mr. Paul Nelson
Mrs. Patricia Schumacher
Mrs. Anja Tranter

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business before the Board, Mr. Golden made and Mrs. Laughlin seconded a motion to adjourn.

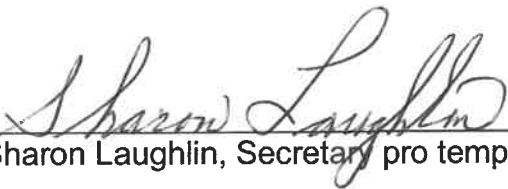
The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion Passed

The meeting adjourned at 7:31p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.



Sharon Laughlin, Secretary pro tempore



Date