

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
500 W. Irving Park Road
Itasca, Illinois
September 21, 2021

ROLL CALL

Vice President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present:

Vice-President, Paul J. Nelson, Treasurer, Michael Golden, Secretary, Sharon Laughlin
Members: Anne O. Boehne, Olia Mladenova, Patricia Schumacher

Also Present: Gail Herff, Business Manager

Absent: None

PUBLIC COMMENT: None

SECRETARY'S REPORT

1. **Approval of the Minutes from Tuesday, August 17, 2021, July 8, 2021, July 13, 2021, July 15, 2021, July 22, 2021, July 26, 2021, July 29, 2021, August 4, 2021, August 9, 2021, August 11, 2021, August 16, 2021, August 19, 2021, August 30, 2021**

Mrs. Laughlin made and Mrs. Boehne seconded a motion to approve the minutes from Tuesday, August 17, 2021, July 8, 2021, July 13, 2021, July 15, 2021, July 22, 2021, July 26, 2021, July 29, 2021, August 4, 2021, August 9, 2021, August 11, 2021, August 16, 2021, August 19, 2021, August 30, 2021 the Tuesday, July 20, 2021 meeting, as presented.

The motion carried on the following:

Voice Vote: Ayes: 6 Nays: 0 Motion Passed

FINANCIAL REPORT

1. **Approval of Bills Payable**

Mr. Golden made and Mrs. Mladenova seconded a motion to approve the Bills Payable in the amount of \$ 44,579.19.

Gail updated the board on the status of our accountant.

Mr. Golden requested an updated financial position breakdown at the October meeting.

The motion carried on the following:

Roll Call Vote: Ayes: 6 Nays: 0 Motion Passed

**Mrs. Anne Boehne
Mr. Michael Golden
Mrs. Sharon R. Laughlin
Mrs. Olia Mladenova**

Mr. Paul J. Nelson
Mrs. Patricia Schumacher

2. Treasurer's Report:

No report.

Vice President's Report:

No report.

Library Director's Report:

- Gail asked for a volunteer to write an article about Maxine for the winter newsletter. Mrs. Boehne said she would take care of it.
- Gail was contacted by the village administrator regarding the honorary street name. The park district has some concerns, since they have two buildings in the area. The village will set up a meeting with the library and park district.

OLD BUSINESS

Discussion of Library Board Vacancy

A vacancy needs to be declared with the county. The new director can work on filling the open position.

NEW BUSINESS

Mrs. Laughlin made and Mr. Golden seconded a motion to elect Paul Nelson to the position of board president.

The motion carried on the following:

Voice Vote: Ayes: 6 Nays: 0 Motion Passed

Mr. Golden made and Mrs. Boehne seconded a motion to elect Olia Mladenova to the position of board vice president.

The motion carried on the following:

Voice Vote: Ayes: 6 Nays: 0 Motion Passed

Mr. Golden made and Mr. Nelson seconded a motion to elect Anne Boehne to the position of board secretary.

Voice Vote: Ayes: 6 Nays: 0 Motion Passed

Mr. Nelson made and Mrs. Boehne seconded a motion to elect Mike Golden to the position of board treasurer.

Voice Vote: Ayes: 6 Nays: 0 Motion Passed

Mrs. Mladenova made and Mr. Golden seconded a motion to approve the Executive Session minutes from July 8, 2021, July 13, 2021, July 15, 2021, July 22, 2021, July 26, 2021, July 29, 2021, August 4, 2021, August 9, 2021, August 11, 2021, August 16, 2021, August 19, 2021, August 30, 2021.

The motion carried on the following:

Voice Vote: **Ayes: 6** **Nays: 0** **Motion Passed**

Mrs. Mladenova made and Mr. Golden seconded a motion to approve Retaining Sikich as the Accounting Firm to perform the Library's Annual Audit.

The motion carried on the following:

Voice Vote: **Ayes: 6** **Nays: 0** **Motion Passed**

Mrs. Mladenova made and Mr. Golden seconded a motion to approve Annual Audit Proposal from Sikich.

The motion carried on the following:

Voice Vote: **Ayes: 6** **Nays: 0** **Motion Passed**

Mrs. Mladenova made and Mr. Golden seconded a motion to approve Retaining Library Attorney Peregrine, Stime, Neman, Ritzman & Bruckner, LTD.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business before the Board, Mr. Golden made and Mrs. Mladenova seconded a motion to adjourn.

The motion carried on the following:

Voice Vote: **Ayes: 6** **Nays: 0** **Motion Passed**

The meeting adjourned at 7:39p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

Anne Boehne
Anne Boehne, Secretary

10-19-2021
Date