

MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
500 W. Irving Park Road  
Itasca, Illinois  
August 20, 2019

**ROLL CALL**

President Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

***Present:***

President, Maxine Swanson, Vice-President, Paul J. Nelson,  
Secretary, Sharon Laughlin, Treasurer, Kris Kauther  
Members: Anne O. Boehne, Michael Golden, Olia Mladenova

***Also Present:*** Tuki Sathaye, Library Director; Gail Herff, Business Manager

***Absent:*** None

**AUDIENCE TO VISITORS:** None

**SECRETARY'S REPORT**

**1. Approval of the Minutes from July 16, 2019**

Mr. Golden made and Mrs. Boehne seconded a motion to approve the minutes from the Tuesday, July 16, 2019 meeting, as presented.

The motion carried on the following:

<b>Voice vote:</b>	<b>Ayes:7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**FINANCIAL REPORT**

**1. Approval of Bills Payable**

Mrs. Kauther made and Mrs. Laughlin seconded a motion to approve the Bills Payable in the amount of \$ 34,475.50.

The motion carried on the following:

<b>Roll Call Vote:</b>	<b>Ayes: 7</b>	<b>Nays: 0</b>	<b>Motion Passed</b>
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**Mrs. Anne Boehne**  
**Mr. Michael Golden**  
**Mrs. Kris L. Kauther**  
**Mrs. Sharon R. Laughlin**  
**Mrs. Olia Mladenova (absent)**  
**Mr. Paul J. Nelson**  
**Mrs. Maxine Swanson**

## 2. Treasurer's Report:

None

### President's Report:

- Mrs. Swanson complimented Jackie and Gail for their work on resolving the issues with Haymarket and the Pappas event. She is pleased that everything turned out fine. Mrs. Boehne commented that she attended the meeting and was glad that an agenda was established ahead of time, so they could avoid any discussion of that topic.
- Mrs. Swanson would like to get a copy of the book for this year's Community Read.

### Library Director's Report:

- Tuki shared the Haymarket poster proof with the Board. It provides the date, time and place of the meeting. It does not include any narrative on the issues. We will place the poster inside the library, but we will not put it on our outdoor sign. Mrs. Swanson reiterated that the library does not have any opinion on this issue. Tuki has asked library staff not to engage in discussion about this with patrons while they are working.
- LFI will be coming in to address the sharp edges on our slat wall by the elevator.
- The overall attendance for National Night Out is progressively getting lighter every year. The library Bingo continues to be popular.
- Board members were invited to the business night of Oktoberfest on Thursday, September 5<sup>th</sup>.
- Tuki reminded the Board about our annual staff in-service day on Friday, September 13<sup>th</sup>. Please let her know if you plan to attend.

## OLD BUSINESS

### Parking Lot Bollards

Tuki informed the board about the reflective tape and paint that is available to use on the bollards, to make them more noticeable to patrons at night.

## NEW BUSINESS

Mrs. Swanson made and Mrs. Mladenova seconded a motion to approve the Executive Session minutes for January, February, March and July 2019.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                      Nays: 0                      Motion passed**

Mrs. Swanson made and Mrs. Mladenova seconded a motion to approve making public all Executive Session minutes that have previously been confidential with the exception of August 15, 2017 and July 16, 2019, as they pertain to personnel matters.

The motion carried on the following:

**Voice Vote:                      Ayes: 7                      Nays: 0                      Motion passed**

Mrs. Swanson made and Mrs. Mladenova seconded a motion to destroy the verbatim recordings of February, March, April, and August 2017 and January 2018 Executive Session minutes.

The motion carried on the following:

**Voice Vote:**                      **Ayes: 7**                      **Nays: 0**                      **Motion passed**

The Board discussed health benefits of library retirees. A policy will be drafted and brought to the board for approval.

**ADJOURNMENT**

With no further business before the Board, Mr. Golden made and Mrs. Kauther seconded a motion to adjourn.

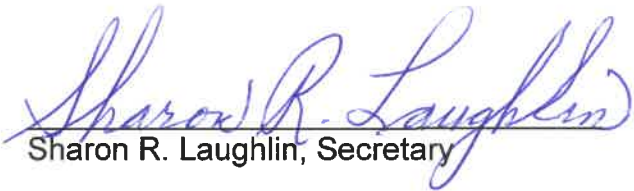
The motion carried on the following:

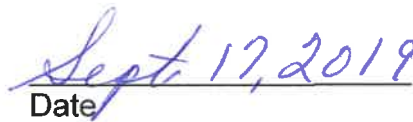
**Voice Vote:**                      **Ayes: 7**                      **Nays: 0**                      **Motion passed**

The meeting adjourned at 8:40 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

  
Sharon R. Laughlin, Secretary

  
Date