

President's Report:

- Mrs. Swanson visited with Ruth Sender recently. Mrs. Sender shared the favorable feedback with her from several of her retired director acquaintances regarding Virginia Preston's memorial service.

Library Director's Report:

- Tuki corrected the date on the top of this month's agenda to reflect February instead of January.
- The fire alarm panel installation has been completed. The final test with the fire department is all that remains to be done.
- We are obtaining proposals for a camera security system for the library. Since the Per Capita Grant for last year was to be earmarked for safety, we will use those funds to defray some of the expense.
- We met with another architect referred to us by All Point Property Services. Product Architecture is working on some large projects right now and we're not confident that our small projects would get the attention they require. We are focusing on the meeting rooms, public restrooms and walk-off carpet for the foyer.
- Some websites have been identified as a resource for patrons that may need assistance with their taxes.
- Tuki has been in touch with Andrew Kim from PMA regarding the bond refunding. The process needs to be finalized no later than February 28th. He said some very good news. Itasca Bank & Trust has submitted a bid at 1.67%, which is much lower than the estimated rate of 3%. Tuki will confirm that this will result in additional savings to the taxpayers of Itasca.
- Staff will be meeting on Friday, March 1st for a few hours to brainstorm ideas for our library. We'll have 17 of 22 staff there, which is a fabulous turnout! There have already been so many great ideas posted on the wall in the old computer lab. They include voter registration services, library cards for homeless patrons, a slat wall by the elevator to promote library programs and services and replacing our outdoor sign.
- Some libraries have gone fine free. Some libraries that have gone fine free are having to revert back to charging, because of the lost revenue. We are considering a change to allow auto renewals on new materials. Our circulation stats would go up, which is favorable. Renewals would not be allowed if there is a hold on an item. We would lose some revenue, but we would gain good will with our patrons. We don't really get complaints about fines.

OLD BUSINESS

Tuki shared that she is working on promoting the availability of local businesses to use our meeting rooms. Many businesses in town don't have adequate meeting space. There are also some home businesses in the community that need a public venue for meeting space. She is working on creating some guidelines, so that we are evaluating all requests in a uniform way. We are also considering charging a nominal fee.

NEW BUSINESS

Mrs. Kauther made and Mrs. Mladenova seconded a motion to approve the Internet Use and Safety Policy.

We have filtering software in place, however, because we are a government facility, if someone over the age of 17 makes a request to view a blocked site, we are legally obligated to disable the filter.

The motion carried on the following:

Voice Vote: Ayes: 7 Nays: 0 Motion passed

Mrs. Laughlin made and Mr. Golden seconded a motion to approve the Investment Policy of the Itasca Community Library.

Other than our account with Illinois Funds, our funds are all on deposit with Itasca Bank & Trust.

The motion carried on the following:

Roll Call Vote: Ayes: 7 Nays: 0 Motion Passed

**Mrs. Anne Boehne
Mr. Michael Golden
Mrs. Kris L. Kauther
Mrs. Sharon R. Laughlin
Mrs. Olia Mladenova
Mr. Paul J. Nelson
Mrs. Maxine Swanson**

Mrs. Laughlin made and Mr. Golden seconded a motion to approve the proposal from Reliant Contract Glass.

The motion carried on the following:

Voice Vote: Ayes: 7 Nays: 0 Motion Passed

Mrs. Boehne made and Mrs. Laughlin seconded a motion to approve the proposal from Sikich for the renewal of the library's audit contract.

Tuki will contact the Village of Itasca to confirm that they will also be using Sikich for the next audit cycle.

The motion carried on the following:

Roll Call Vote: Ayes: 7 Nays: 0 Motion Passed

**Mrs. Anne Boehne
Mr. Michael Golden
Mrs. Kris L. Kauther
Mrs. Sharon R. Laughlin
Mrs. Olia Mladenova
Mr. Paul J. Nelson
Mrs. Maxine Swanson**

The Board did not vote on the proposed contract for the parking lot repair. Tuki will obtain a proposal to replace the entire parking lot for comparison purposes. It may be more cost effective to have all of the work done rather than breaking it up into small projects.

Mrs. Kauther made and Mr. Golden seconded a motion to go into Executive Session.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion passed**

ADJOURNMENT

With no further business before the Board, Mrs. Kauther made and Mr. Golden seconded a motion to adjourn.

The motion carried on the following:

Voice Vote: **Ayes: 7** **Nays: 0** **Motion passed**

The meeting adjourned at 8:07 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

Anne O. Boehne
Anne O. Boehne, Secretary Pro Tem

3-19-19
Date