

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
500 W. Irving Park Road
Itasca, Illinois
October 16, 2018

ROLL CALL

President Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present:

President, Maxine Swanson; Vice-President, Paul J. Nelson;
Treasurer, Kris Kauther
Members: Michael Golden, Olia Mladenova

Also Present: Tuki Sathaye, Library Director; Gail Herff, Business Manager

Absent: Anne O. Boehne, Sharon R. Laughlin

AUDIENCE TO VISITORS: *None*

President Swanson appointed Trustee Mladenova as Secretary Pro Tem.

SECRETARY'S REPORT

1. Approval of the Minutes from September 18, 2018

Mr. Golden made and Mrs. Kauther seconded a motion to approve the minutes from the Tuesday, September 18, 2018 meeting, as presented.

The motion carried on the following:

Voice vote:	Ayes: 4	Nays: 0	Motion Passed
	(Mrs. Kauther abstained.)		

FINANCIAL REPORT

1. Approval of Bills Payable

Mrs. Kauther made and Mr. Nelson seconded a motion to approve the Bills Payable in the amount of \$43,032.07.

Riddiford Roofing repaired an area on the flat surface of the roof due to a leak. They also had to replace the caulk around a few of the pipes connected to the HVAC units.

The motion carried on the following:

Roll Call Vote:	Ayes: 5	Nays: 0	Motion Passed
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Mrs. Anne Boehne (*absent*)
Mr. Michael Golden
Mrs. Kris L. Kauther
Mrs. Sharon R. Laughlin (*absent*)
Mrs. Olia Mladenova
Mr. Paul J. Nelson
Mrs. Maxine Swanson

2. Treasurer's Report:

None

Mrs. Maxine Swanson

Mrs. Kauther made and Mrs. Mladenova seconded a motion to approve the Reference Policy.

The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion passed

Mrs. Kauther made and Mr. Golden seconded a motion to approve the Appearance & Demeanor Policy.

The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion passed

ADJOURNMENT

With no further business before the Board, Mrs. Kauther made and Mr. Golden seconded a motion to adjourn.

The motion carried on the following:

Voice Vote: Ayes: 5 Nays: 0 Motion passed

The meeting adjourned at 7:25 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.



Olia Mladenova, Secretary Pro Tem



Date