

MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
500 W. Irving Park Road  
Itasca, Illinois  
March 15, 2022

**ROLL CALL**

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

**Present:**

President, Paul J. Nelson, Vice President, Olia Mladenova, Treasurer, Michael Golden  
Members: Sharon Laughlin, Patricia Schumacher

**Also Present:** Ridgeway Burns, Library Director, Gail Herff, Business Manager

**Absent:** Secretary, Anne Boehne

**PUBLIC COMMENT:** None

Mr. Golden made and Mrs. Mladenova seconded a motion to appoint Sharon Laughlin as Secretary Pro Tem.

The motion carried on the following:

**Voice Vote:                      Ayes: 6                      Nays: 0                      Motion Passed**

**SECRETARY'S REPORT**

**1. Approval of the Minutes from Tuesday, February 15, 2022**

Mr. Golden made and Mrs. Mladenova seconded a motion to approve the minutes from the Tuesday, February 15, 2022 meeting, as presented.

The motion carried on the following:

**Voice Vote:                      Ayes: 6                      Nays: 0                      Motion Passed**

**FINANCIAL REPORT**

**1. Approval of Bills Payable**

Mr. Golden made and Mrs. Laughlin seconded a motion to approve the Bills Payable in the amount of \$ 38,345.40.

The motion carried on the following:

**Roll Call Vote:                      Ayes: 6                      Nays: 0                      Motion Passed**

**Mrs. Anne Boehne** (*absent*)  
**Mr. Michael Golden**  
**Mrs. Sharon Laughlin**  
**Mrs. Olia Mladenova**  
**Mr. Paul Nelson**  
**Mrs. Patricia Schumacher**  
**Mrs. Anja Tranter**

### **Treasurer's Report:**

Mr. Golden requested a budget overview at the April board meeting.

### **President's Report:**

- Mr. Nelson is pleased to see the increases in passports, program attendance, and study room usage. It's also nice to see more cars in the parking lot!

### **Library Director's Report:**

- We are seeing more people in the library. Lifting the mask mandate may have made a difference.
- The website and library calendar projects continue to move forward.
- He attended the SWAN quarterly meeting. This is the first time he has observed a heightened level of discussion between directors and SWAN staff. SWAN is exploring projects that may overlap with resources already provided by LACONI and ILA.
- The new furniture is scheduled to be delivered tomorrow. The old furniture has found a new home at a school library in Schaumburg. They are grateful recipients!

## **OLD BUSINESS**

### *Action Plan*

The Action Plan has been updated. Ridgeway does not recommend pursuing items shaded in red. Items shaded in green have been completed.

Mr. Golden inquired about the FLSA status changes discussed at last month's meeting. Ridgeway informed the board that staff were notified and have signed acknowledgments.

## **NEW BUSINESS**

Mrs. Mladenova made and Mrs. Laughlin seconded a motion to approve a 4% increase to the director's salary, prorated to \$1,800 and effective May 1, 2022.

The motion carried on the following:

**Voice Vote:**                      **Ayes: 6**                      **Nays: 0**                      **Motion Passed**

## **EXECUTIVE SESSION**

Mrs. Mladenova made and Mr. Golden seconded a motion to go into Executive Session at 7:25 p.m.

## **ADJOURNMENT**

With no further business before the Board, Mr. Golden made and Mrs. Mladenova seconded a motion to adjourn.


The motion carried on the following:

**Voice Vote:**                      **Ayes: 6**                      **Nays: 0**                      **Motion Passed**

The meeting adjourned at 8:09 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

  
Sharon Laughlin, Secretary pro tem

  
Date