

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
500 W. Irving Park Road
Itasca, Illinois
January 18, 2022

ROLL CALL

President Nelson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present:

President, Paul J. Nelson, Vice President, Olia Mladenova, Treasurer, Michael Golden, Secretary, Anne Boehne
Members: Sharon Laughlin, Patricia Schumacher

Also Present: Ridgeway Burns, Library Director, Gail Herff, Business Manager, Brian LeFevre, Sikich

Absent: None

PUBLIC COMMENT: None

Mr. Nelson invited Mr. LeFevre to provide his report at the beginning of the meeting. Brian reviewed the FY21 audit results with the Board. He went through both the Annual Financial Report and the Auditors Communication to the Board of Trustees. He informed the Board that there were no material deficiencies found in the audit. He said we have a healthy fund balance, and he feels we are in a very strong financial position.

State Library statute requires the audit report to take place within six months of the fiscal year end. The Village requested an extension again this year. When the Village applies for an extension, it includes the library.

SECRETARY'S REPORT

1. Approval of the Minutes from Tuesday, December 21, 2021

Mr. Golden made and Mrs. Mladenova seconded a motion to approve the minutes from Tuesday, December 21, 2021 meeting, as presented.

The motion carried on the following:

Voice Vote:	Ayes: 7	Nays: 0	Motion Passed
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FINANCIAL REPORT

1. Approval of Bills Payable

Mr. Golden made and Mrs. Boehne seconded a motion to approve the Bills Payable in the amount of \$ 30,511.68.

We pay Riddiford \$3,156.00 twice a year to inspect and maintain the metal roof, flat roof, and gutters.

The motion carried on the following:

Roll Call Vote: Ayes: 7 Nays: 0 Motion Passed

**Mrs. Anne Boehne
Mr. Michael Golden
Mrs. Sharon Laughlin
Mrs. Olia Mladenova
Mr. Paul Nelson
Mrs. Patricia Schumacher
Mrs. Anja Tranter**

Treasurer's Report:

No report

President's Report:

- Mr. Nelson informed Mrs. Tranter that she won't have to run for election until 2023.
- Mr. Nelson is pleased to learn that our new Adult Services Librarian, Larissa, is bilingual.

Library Director's Report:

- Krista Kosar will be returning to work at the library for the third time. She will be working on the archives. Meg Walker has expressed interest in volunteering to assist her.
- We received the 2nd round of website mock-ups. The project is moving along nicely.
- The library's public-facing catalog will be updated to Aspen in March. There is no additional cost at this time. It should be easier for patrons and staff to use.
- He will email his narrative to the board by Friday and he will include an electronic version of the evaluation form. He has paper copies now for those that want them.
- He has extended Covid time through June 30, 2022. He will reevaluate again at that time.

Mr. Nelson asked the board members to put their completed evaluations in a sealed envelope in his mailbox by February 1st.

OLD BUSINESS

Ridgeway put a copy of each of the proposals we obtained for snow removal in the packet. The park district is reliable, which is very important. Based on annual snow events, the per push price for each event can go up or down. If we average it out over several years, it looks like the rate is fair, especially since we aren't being charged separately for salt.

NEW BUSINESS

Mrs. Laughlin made and Mr. Golden seconded a motion to approve the Intergovernmental Agreement with Illinois Libraries Present.

This group works with a higher caliber of authors than libraries our size would normally be able to attract. The cost is very reasonable and if it doesn't work out, we can opt out in June. We can track the number of Itasca patrons that attend. There is one program per month for 6 months. The programs are hosted on Zoom. We will promote this in our newsletter, e-newsletters, etc.

The motion carried on the following:

Voice Vote:

Ayes: 7

Nays: 0

Motion Passed

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business before the Board, Mr. Golden made and Mrs. Mladenova seconded a motion to adjourn.

The motion carried on the following:

Voice Vote:

Ayes: 7

Nays: 0

Motion Passed

The meeting adjourned at 8:00 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.



Anne Boehne, Secretary



Date