





- Mrs. Swanson thanked Jackie and Emily for the Youth books they set aside and delivered to her.

### **Library Director's Report:**

- Frank thanked the board for their understanding and patience while he was out of the library. He also thanked them for the lovely card.
- The Reopening Plan update was in his report. We are moving to Phase 4 and will be extending patron time in the library from 1 to 2 hours. We will also start allowing patrons to sit in the library. There are two study rooms availing for patron use. We will be going back to our regular pre-COVID hours on Monday, March 15<sup>th</sup>. He feels the time is right to make this change. The number of patrons visiting the library has been increasing. Neighboring libraries are also going back to or have already returned to their regular hours.
- The number of website hits on our Board Stats report may be incorrect this month. We're working with the information provider to check on it, because they've changed how they are compiling the data.
- If you haven't signed up for the Year of Reading for 2021, please do! There are lots of prizes and incentives.
- We processed 37 license plate sticker renewals in December and 32 in January. There was a little decline in January and that could be attributable to the bad weather.

## **OLD BUSINESS**

### Serving Our Public 4.0, Chapters 10-13

The board and director reviewed the information in chapters 10-13.

- Chapter 10 – Programming

Frank feels we're doing a great job in this area, especially during COVID. Adult and Youth Services have both been very successful engaging the community with virtual programs and activities to pick up and do at home. An area where we can improve is in providing resources to patrons with disabilities. We can work on creating ways to provide services for the population that can't get to the library. Mrs. Laughlin asked if our book delivery service would count in this category and Frank felt it would. Mrs. Boehne thinks the Take & Make crafts might also count, since they could be modified, as needed, at home.

Mr. Brian LeFevre from Sikich arrived at the meeting at 7:22 p.m. The meeting moved to the Audit Report under New Business.

- Chapter 11 – Youth / Young Adult Services

Frank feels we can check most of the boxes in this category. There are two objectives that we can improve on. They are assisting youth with adaptive equipment and enabling patrons with disabilities to attend programming. The Youth team already does an amazing job! Mrs. Laughlin asked if we have staff that can assist with language challenges. Frank shared that Youth Librarians are trained to assist with literacy, but we don't currently have anyone that is bilingual. Kelly is proficient in American Sign Language, which is great.

- Chapter 12 – Technology

We have several opportunities for improvement in this area. We'd like to make sure our website is ADA compliant. Redesigning our website is one of the items on our Action Plan.







**Mrs. Anne Boehne  
Mr. Michael Golden  
Mrs. Sharon R. Laughlin  
Mrs. Olia Mladenova  
Mr. Paul J. Nelson  
Mrs. Schumacher  
Mrs. Maxine Swanson**

#### **EXECUTIVE SESSION**

Mrs. Mladenova made and Mrs. Laughlin seconded a motion go to into Executive Session at 8:16 p.m.

**Roll Call Vote:                      Ayes: 7                      Nays: 0                      Motion Passed**

**Mrs. Anne Boehne  
Mr. Michael Golden  
Mrs. Sharon R. Laughlin  
Mrs. Olia Mladenova  
Mr. Paul J. Nelson  
Mrs. Schumacher  
Mrs. Maxine Swanson**

#### **ADJOURNMENT**

With no further business before the Board, Mrs. Mladenova made and Mrs. Laughlin seconded a motion to adjourn.

The motion carried on the following:

**Roll Call Vote:                      Ayes: 7                      Nays: 0                      Motion Passed**


**Mrs. Anne Boehne  
Mr. Michael Golden  
Mrs. Sharon R. Laughlin  
Mrs. Olia Mladenova  
Mr. Paul J. Nelson  
Mrs. Schumacher  
Mrs. Maxine Swanson**

The meeting adjourned at 8:57 p.m.

Minutes were written by Gail Herff.

I hereby note these minutes are approved.

  
\_\_\_\_\_  
Sharon Laughlin, Secretary

  
\_\_\_\_\_  
Date