

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
July 20, 2010

ROLL CALL

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present were: President, Maxine A. Swanson; Secretary, Sharon R. Laughlin;
Treasurer, David C. Westen.

Member: Anne Boehne.

Also Present: Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk;
Business Assistant, Constance Ronnberg.

Late: Member, Mark Moersch arrived at 7:33 p.m.

Absent: Vice President, Paul J. Nelson; Member, Michael Golden.

AUDIENCE TO VISITORS- none

SECRETARY'S REPORT

1. Approval of the June 15, 2010 Minutes as Received or Corrected.

- Mr. Westen made and Mrs. Boehne seconded the motion to approve the minutes from Tuesday, June 15, 2010, as presented.

Voice vote: Ayes: All Nays: None Motion Passed.

FINANCIAL REPORT

1. Approval of Bills Payable

- Mr. Westen made Mrs. Laughlin seconded the motion to approve the Bills Payable in the amount of \$101,695.46. The motion carried on the following

Roll Call:

Ayes: Nays: Motion Passed.

**Mrs. Boehne
Mrs. Laughlin
Mrs. Swanson
Mr. Westen**

Treasurer's Report- none

LIBRARIAN'S REPORT

- It was found that birds are nesting in the gutters of the library. Due to the wasp nests, further investigation will be done in the fall to rid the birds.
- Repairs to the handicap sections of the sidewalk and the back stairs are complete.
- The back garden will be reseeded and treated with weed killer to help it flourish.
- A tree for the back garden will be purchased in memory of Betsy Adamowski's Mother.
- The "Christmas around the World" project has transformed to "Celebrate our Community". The trees will be decorated by Itasca Organizations with decorations representing their organizations. The VFW, Lions Club and others will be invited to participate. A letter will go out in August. The Program will run Thanksgiving weekend thru the first week of the New Year. It will work well with having Santa at the Library.
- The Friends of the Library earned \$600.00 at their book sale. The next sale will be March

2011. The new location of the corner book sale has increased traffic and generated more sales.

- Thomas Frey's article "Future of Libraries" points to the need for libraries to establish themselves as an archive of everything local. Itasca Community Library is already on that path with the help of the Itasca Historian, Michael Stachnik. He is making huge headway with cataloging photos and filling in the holes in Itasca's History. OCLC has a module for digitizing and cataloging photos. Nancy McCabe is attending classes for that software. On a side note, the photo display is going slow but will get done.
- Overcrowding of the parking lot was noted, however, it will continue, as usual, until the end of the pool season.
- A surge in library service was noted with the increase in non-residence cards.
- The board was appreciative of the staff for pitching in with the cleaning of the library.
- The Grossology display was a hit.
- The Adult collection will undergo changes. Non-fiction will shift reading from 700-0 to 0-700. This will tidy up the shelves and create a better flow. Biographies will be moved outside the computer room and fiction will spread out downstairs.

REPORTS OF COMMITTEES OF OFFICERS

OLD BUSINESS-none

NEW BUSINESS

1.) Motion to approve closing the library on Sunday, December 26, 2010.

Mr. Westen made and Mrs. Laughlin seconded the motion to close the library on Sunday, December 26, 2010.

Voice vote: Ayes: All Nays: None Motion Passed.

2.) Motion to approve Library Mission Statement

Mrs. Laughlin made and Mrs. Boehne seconded the motion to approve the Library Mission Statement

Voice vote: Ayes: All Nays: None Motion Passed.

It was noted that the mission statement will undergo changes next year.

CLOSED SESSION-none

As a sign of the times, the Bensenville Library has new operating hours.

It was reiterated that an Illinois library card can be used throughout the state. It is called reciprocal library user and your card is processed into that library's system.

National Night Out is August 3rd. The Public Works Department is making a dunk tank for the library to man.

ADJOURNMENT

With no further business before the board Mrs. Laughlin made and Mr. Westen seconded the motion to adjourn.

Voice Vote: Ayes: All Nays: None Motion passed.

The meeting adjourned at 7:42 p.m.
Minutes were written by Constance Ronnberg.

I hereby note these minutes are approved.

Sharon R. Laughlin, Secretary

Date