

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
March 16, 2010

ROLL CALL

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present were: President, Maxine A. Swanson; Vice President, Paul J. Nelson; Treasurer; David C. Westen.

Also Present: Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk; Business Assistant, Constance Ronnberg & Anne Boehne, Itasca Resident.

Absent: Secretary, Sharon R. Laughlin & Michael Golden.

Late Arrival: Trustee, Mark Moersch arrived at 7:25.

At the start of this meeting a quorum was not present. We proceeded with the Librarian's Report and a quorum was established at 7:25 p.m. with the arrival of Mr. Moersch.

AUDIENCE TO VISITORS: None

SECRETARY'S REPORT:

1. Approval of the February 16, 2010 Minutes as Received or Corrected.

- Mr. Westen made and Mr. Moersch seconded the motion to approve the minutes from Tuesday, February 16, 2010.

Voice vote: Ayes: All Nays: None Motion Passed.

FINANCIAL REPORT:

1. Approval of Bills Payable

- Mr. Westen made Mr. Moersch seconded the motion to approve the Bills Payable in the amount of \$ 97,827.33. The motion carried on the following

Roll Call:

Ayes:

**Mr. Nelson
Mrs. Swanson
Mr. Westen
Mr. Moersch
Mrs. Boehne**

Nays:

2. Treasurer's Report- None

LIBRARIAN'S REPORT:

- A thank you card was sent from the Historical Society in appreciation of the library's help in selling tickets for them.
- A gift of appreciation for service on the board was discussed for former trustee, Mrs. Wisowaty.
- A tutorial on the new Aquabrowser system was postponed by Mrs. Sathaye due to an equipment scheduling conflict. Itasca is the first user on this system and with it comes the responsibility of uncovering and reporting system issues.

- The Friends of the Library has been doing well and funding many projects.
- Mrs. Adamowski and Mrs. Swanson attended the March Intergovernmental Meeting. At the meeting the Director of Community Development announced the Village was awarded a \$250,000.00 grant from the Safe Community Council. The money is earmarked for improving pedestrian crossing safety in Itasca. The Catalpa crosswalk was mentioned for improvement, which brought on a request for support from the Park District and the Library. Under the tough financial constraints of the state and just finishing an extensive reconstruction project, Mrs. Adamowski could not commit to a financial contribution at this time; however, is interested in being a part in this worthy project in some capacity. With the project not starting until the fiscal year 2012- 2013 a final answer was not needed. The Village was looking for consideration only.

Also at the meeting Mayor, Pryn announced the Community Binder Project for Itasca Hotels will go into action. He thanked Mrs. Adamowski for the idea.

- The article "Unpaid Bills" from the March issue of Illinois Issues was discussed. Charging for delivery of the interlibrary loan service at a moderate charge of \$.19 an item is being considered. Mrs. Adamowski feels this service is well used and the increase is still money well spent. The approval of said charge would need to be supported at the Secretary of States Office and then made a bill. Finally, the service Voices for Vision, is sadly on the cutting block.

REPORTS OF COMMITTEES OF OFFICERS: None

OLD BUSINESS: None

NEW BUSINESS:

1.) Swearing in of Anne Boehne to fill open position by Debbie Wisowaty.

Mr. Moersch made and Mr. Westen seconded the motion to accept Anne Boehne to fill the open position of Library Trustee for the Itasca Community Library.

Voice vote: Ayes: All Nays: None Motion Passed.

Anne Boehne was sworn in by our notary, Mrs. Reynertson.

2.) Motion to Approve Non-Resident Card Program Participation.

Mr. Westen made and Mr. Nelson seconded the motion to approve Non-Resident Card Program Participation.

Voice vote: Ayes: All Nays: None Motion Passed.

3.) Motion to Approve Tax Bill Method to Calculate Non-Resident Fees.

Mr. Moersch made and Mrs. Boehne seconded the motion to approve the Tax Bill Method to Calculate Non-Resident Fees.

Voice vote: Ayes: All Nays: None Motion Passed.

It is a fair formula used to calculate a fee for library use based on patron's property tax.

CLOSED SESSION

1.) Discussion of Library Director Evaluation.

2.) Discussion of Personnel.

Mr. Westen made and Mr. Moersch seconded the motion to go into closed session at 7:36 p.m.

Mr. Westen made and Mr. Moersch seconded the motion to come out of closed session.

ADJOURNMENT:

With no further business before the board Mr. Westen made and Mr. Moersch seconded the motion to adjourn.

Voice Vote: Ayes: All Nays: None Motion passed.

The meeting adjourned at 8:00 p.m.

Minutes were written by Constance Ronnberg.

I hereby note these minutes are approved.

Sharon R. Laughlin, Secretary

Date