

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
September 15, 2009

ROLL CALL

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present were: President, Maxine A. Swanson; Vice President, Paul J. Nelson; Treasurer, David C. Westen; Trustees, Michael S. Golden.

Also Present: Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk & Business Assistant, Constance Ronnberg.

Late arrival: Secretary, Deborah S. Wisowaty; Trustees, Mark W. Moersch & Sharon R. Laughlin.

AUDIENCE TO VISITORS:

SECRETARY'S REPORT:

1. Approval of the minutes as Received or Corrected.

- Mr. Westen made and Mr. Golden seconded the motion to approve the minutes from Tuesday, August 18, 2009.

Voice vote: Ayes: All Nays: None Motion Passed.

FINANCIAL REPORT:

1. Approval of Bills Payable

- Mr. Westen made Mr. Golden seconded the motion to approve the Bills Payable in the amount of \$ 116,972.14. The motion carried on the following

Roll Call:

Ayes:

Mr. Nelson

Mrs. Swanson

Mr. Westen

Mr. Golden

Nays:

2. Treasurer's Report- None

The library's new credit card company is Center Card. It is through Itasca Bank and Trust. Each Department Head holds a card for expenses such as traveling, food, program expenses, etc. The former credit card company, Advanta ended their business services line.

The charges to the Illinois State Police are for Background checks.

LIBRARIAN'S REPORT:

- The invitation to the Library's Dedication was revealed. The VFW will dedicate the flag. Speakers included Senator, Carol Pankau; Mayor, Jeff Pruyn and Library Board President, Maxine Swanson. The guest list was also discussed.
- The library will be closed on Thursday, September 17th to pour the concrete for the sidewalks. The concrete will be quality tested before it is poured.
- The design of the patio has changed due to the water main and flag location. It allowed for a better situation and larger patio layout.

- The patio furnishings will be on the delivery truck on Sept. 28th. Unfortunately, the company will not put any pieces together; however, the Public Works Department is graciously helping with the furniture assembly as a favor to Mrs. Adamowski. Once the tables and waste receptacles are in place, Mrs. Adamowski will reevaluate our furniture needs.
- High praise was given by patrons at the Oktoberfest over the Library's exterior improvements.
- Mrs. Adamowski will inquire about the gap between the building and the sidewalk or lack of it in some areas with the Schroeder & Schroeder. What is going to fill those spaces will be addressed.
- Walter Daniels is collecting the warranties and finishing the final job lists. The project is considered complete when all lists are done and the paperwork is in hand. The projected conclusion is by the end of October.

REPORTS OF COMMITTEES OF OFFICERS: None

OLD BUSINESS:

- Mrs. Swanson opened the discussion to any questions concerning the 2009-2010 Compensation Plan. Mrs. Adamowski already adjusted the 6 employees that fell below their job level wage.
- Mrs. Swanson would like to be kept updated on the Young Volunteers program as part of the Strategic Plan.

NEW BUSINESS:

ADJOURNMENT:

With no further business before the board Mr. Golden made and Mr. Westen seconded the motion to adjourn.

Voice Vote: Ayes: All Nays: None Motion passed.

The meeting adjourned at 7:28 p.m.

Minutes were written by Constance Ronnberg.

I hereby note these minutes are approved.

Deborah S. Wisowaty, Secretary

Date