

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
November 17, 2009

ROLL CALL

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present were: President, Maxine A. Swanson; Vice President, Paul J. Nelson; Treasurer, David C. Westen; Secretary, Deborah S. Wisowaty. Trustees: Michael S. Golden & Sharon R. Laughlin.

Also Present: Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk; Business Assistant, Constance Ronnberg & DuPage Library System Director, Tom Sloan.

Late Arrival: Trustee, Mark Moersch

AUDIENCE TO VISITORS:

1.) Illinois State Legislator, Dennis Reboletti

In Rep. Reboletti's absence, Mrs. Adamowski presented Mrs. Swanson with a resolution from the State of Illinois' House of Representatives in recognition of her dedication of service to the Itasca Community Library and Village of Itasca. A copy of this honor will be framed and hung in the Library.

2.) Tom Sloan, DLS Director

Mr. Sloan introduced himself to the Board and discussed his vision for DLS under his leadership and tight financial constraints. He is working closely with the system library boards and staff to gain a better understanding of the needs and service demands. He is happy to be a part of the Illinois Library System as it is top in the country.

SECRETARY'S REPORT:

1. Approval of the minutes as Received or Corrected.

- Mrs. Wisowaty made and Mr. Westen seconded the motion to approve the minutes from Tuesday, October 20, 2009.

Voice vote: Ayes: All Nays: None Motion Passed.

FINANCIAL REPORT:

1. Approval of Bills Payable

- Mr. Westen made Mrs. Wisowaty seconded the motion to approve the Bills Payable in the amount of \$ 118,672.32. The motion carried on the following

Roll Call:

Ayes:

Mr. Nelson

Mrs. Swanson

Mr. Westen

Mr. Golden

Mrs. Laughlin

Mr. Moersch

Mrs. Wisowaty

Nays:

2. Treasurer's Report- None

LIBRARIAN'S REPORT:

- The light for the flag pole is still being adjusted to shine directly on the flag.
- Mrs. Adamowski is meeting with the Village to discuss the grant for the bike rack. Its placement is pending.
- The spot light for the side of the building is on order.
- The benches will return to the front of the library.
- The commemorative building project display from BTC will be hung in the East Meeting Room.
- The Library has a drop box for Toys for Tots, as coordinated by the Fire Department.
- The Library's 2009 needy family wish list is posted for those interested.
- The LINC database is will have a new look called Aquabrowser. It is user friendly and will be up and running soon. Training for the staff takes place next week.
- Illinois passed the Freedom of Information Act. Mrs. Adamowski and Mrs. Wnuk are the appointed officers for our library. Standardized forms and strict rules need to be followed thus resulting in a learning curve for the new officers.
- Our Itasca Historian is under a three year contract with the Library. He reports to and is evaluated by Mrs. Adamowski.
- Library shirt and vest orders are being taken. The vests are offered half price to the staff in appreciation for their hard work.

Mr. Golden noticed rust stains on the new concrete. Mrs. Adamowski will look into it.

Due to a great response to the Day in the Life of Your Public Library Survey, DLS is including patron testimonials in their monthly themed flyer which goes to the state.

REPORTS OF COMMITTEES OF OFFICERS: None

OLD BUSINESS:

It was suggested that area between the new concrete sidewalk and original building's brick needs finishing. It will be addressed in the spring.

NEW BUSINESS: None

1.) Approval of 2010 LINC Operating Budget.

Mr. Westen made and Mrs. Laughlin seconded the motion to accept the 2010-2011 LINC Operating Budget in the amount of \$ 633,980.00. The motion carried on the following

Roll Call:

Ayes:

Mrs. Swanson

Mr. Westen

Mr. Golden

Mrs. Laughlin

Mr. Moersch

Mrs. Wisowaty

Mr. Nelson

Nays:

The 5% increase in staff wages was questioned. Mr. Westen stated it was done as a "just in case" measure.

Mrs. Adamowski is calling for justification of end note #8 and the IMRF increase, otherwise LINC is known to run a tight ship.

ADJOURNMENT:

With no further business before the board Mrs. Wisowaty made and Mr. Golden seconded the motion to adjourn.

Voice Vote: Ayes: All Nays: None Motion passed.

The meeting adjourned at 7:56 p.m.
Minutes were written by Constance Ronnberg.

I hereby note these minutes are approved.

Deborah S. Wisowaty, Secretary

Date