

MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
May 20, 2009

**ROLL CALL**

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

**Present were:** President, Maxine A. Swanson; Secretary, Deborah S. Wisowaty; Treasurer, David C. Westen; Members, Sharon R. Laughlin & Michael S. Golden.

**Also Present:** Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk; Business Assistant, Constance Ronnberg; Long Range Planning Consultant, Dan Weissman & Youth Librarian, Beth McCloskey.

**Absent was:** Vice President, Paul J. Nelson and Member, Mark W. Moersch.

**AUDIENCE TO VISITORS:**

Ms. McCloskey presented the children's portion of the Annual Summer Reading Club. The theme is "Read on the Wild Side". The reading goals and prizes were reviewed for the age groups. Delia's, Gameworks and Rainforest Café are new donator's this year. One addition to the program is the daily hiding of Zoe the zebra. It will be hid in the children's section of the library for the young patrons to find. A small finder's prize will be awarded along with their name documented on a tracking poster.

Details of the Adult portion of the club can be found in the flyer.

**SECRETARY'S REPORT:**

**1. Approval of the minutes as Received or Corrected.**

- Mrs. Wisowaty made and Mrs. Laughlin seconded the motion to approve the minutes from Tuesday, April 21, 2009.

**Voice vote: Ayes: All Nays: None Motion Passed.**

**FINANCIAL REPORT:**

**1. Approval of Bills Payable**

- Mr. Westen made Mrs. Wisowaty seconded the motion to approve the Bills Payable in the amount of \$ 475,665.99. The motion carried on the following

**Roll Call:**

**Ayes:**

**Mrs. Wisowaty**

**Mrs. Laughlin**

**Mr. Golden**

**Mr. Westen**

**Mrs. Swanson**

**Nays:**

**2. Treasurer's Report- None**

**LIBRARIAN'S REPORT:**

- Per Capita Grant funds have not yet been received. They will be recorded in the 09/10 fiscal year. As a rule, we do not budget the funds from this grant due to the State Of Illinois' unstable economy.
- The 08/09 Fiscal Year has ended with a surplus of almost \$40,000.00 in the Operating

Fund.

- Mrs. Adamowski had a meeting with Mr. Jack Mensching from the Itasca Bank & Trust to discuss his ideas concerning her mezzanine archive photo project. She requested his permission to use his mother's personal recollection of the Black Cat Library for the library history wall. A fund raising sponsorship of the frames was discussed. Mrs. Adamowski will investigate a grant through the DuPage Community Foundation.
- The Village has yet to respond to the library's sidewalk project. An answer is expected by the end of the week.

The pool's parking lot is clean and ready for the pool opening; however, the library's side lot will continue to be active during the remaining construction. The next progress meeting is scheduled for this Friday.

The bushes in the back of the library are overgrown. This will need to be looked at under the landscaping phase.

## **REPORTS OF COMMITTEES OF OFFICERS:** None

## **OLD BUSINESS:**

## **NEW BUSINESS:**

1. Swearing in of newly elected trustees, Debbie Wisowaty, Mark Moersch, Sharon Laughlin.

The newly elected trustees were asked to come back to the library at their convenience when a notary is present. Mr. Westen is included on this list of newly elected trustees.

2. Election of Officers.

Mr. Westen and Mrs. Laughlin seconded the motion to reelect the same officers from last year in the following list. Mrs. Maxine Swanson, President; Mr. Paul Nelson, Vice President; Mr. Dave Westen, Treasurer and Mrs. Debbie Wisowaty, Secretary.

**Voice vote: Ayes: All Nays: None Motion Passed.**

3. Motion to continue legal services by Peregrine, Stime, Newman, Ritzman & Bruchner.

Mr. Westen made and Mr. Golden seconded the motion to continue with the legal services of Peregrine, Stime, Newman, Ritzman & Bruchner.

**Voice Vote: Ayes: All Nays: None Motion passed.**

Confirmation of the Attorney fees of \$170.00 per hour was given by Mrs. Wnuk.

2. Motion to continue audit services by Sikich Certified Public Accountants and Advisors.

Mr. Westen made and Mrs. Wisowaty seconded the motion to continue with the audit services of Sikich Certified Public Accountants and Advisors.

**Voice Vote: Ayes: All Nays: None Motion passed.**

Mrs. Adamowski added that a yearly motion to continue the Library Attorney and Audit services are not needed. A motion is necessary only when they are hired. She added that the agenda will now include the date of the minutes to be approved for better record keeping.

Dinner was scheduled for the Board and Mrs. Adamowski for June 10<sup>th</sup>, 6:30 p.m. at Sergio's.

**STRATEGIC PLANNING SESSION:**

The board went into a strategic planning session to help develop the Long Range Plan for the Library. The brainstorming session was monitored by Mr. Dan Weissman.

**ADJOURNMENT:**

With no further business before the board Mr. Westen made and Mrs. Wisowaty seconded the motion to adjourn.

**Voice Vote: Ayes: All Nays: None Motion passed.**

The meeting adjourned at 9:00 p.m.  
Minutes were written by Constance Ronnberg.

I hereby note these minutes are approved.

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Deborah S. Wisowaty, Secretary

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Date