

MINUTES OF ITASCA COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
July 15, 2008

ROLL CALL

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:07 p.m.

**Present were:** President, Maxine A. Swanson; Treasurer, David C. Westen; Members: Sharon R. Laughlin & Mark W. Moersch.

**Also Present:** Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk, Youth Services Department Head, Jackie Stork.

**Absent were:** Vice President, Paul J. Nelson; Secretary, Deborah S. Wisowaty; Member, Michael S. Golden.

AUDIENCE TO VISITORS: None

SECRETARY'S REPORT:

- Mr. Westen made and Mr. Moersch seconded the motion to approve the minutes of the regular board meeting from June 17<sup>th</sup>.  
**Voice vote: Ayes: All Nays: None Motion passed.**
- Mr. Westen made and Mr. Moersch seconded the motion to approve the minutes of the Special Meeting from June 24<sup>th</sup>.  
**Voice vote: Ayes: All Nays: None Motion passed.**

FINANCIAL REPORT:

1. **Approval of Bills Payable**

Mr. Westen made Mr. Moersch seconded the motion to approve the Bills Payable in the amount of \$105,254.34. The motion carried on the following

**ROLL CALL:**

**AYES**

**Mr. Westen**

**Mrs. Laughlin**

**Mr. Moersch**

**Mrs. Swanson**

**NAYS**

Mrs. Swanson questioned Check # 9296 made out for design roof repairs in the amount of \$11,354.51. It was for BTC Engineering's services of Mr. Farahmandpour.

2. **Treasurer's Report**- none

LIBRARIAN'S REPORT:

- Jackie Stork the new Youth Services Department Head was introduced to the Board.
- A high, medium and low bid was received for the HVAC. Mr. Keppler of BCA interviewed the low bid and was satisfied; however the engineers were not completely on board and are extending their research on the company.
- Mrs. Adamowski notified the Attorney in response to the Bidding Process. He in turn

sent a hand out which helps define the process. Mrs. Adamowski requested members review the material and keep for reference.

- The final payout for the interior remodel project was taken to the Itasca Bank & Trust today. The project came in under \$450,000.00 and payments will start in August.
- Mr. Farahmandpour will be at the Special Meeting if available. He felt the board would not need his assistance in making the decision. He has started the process of getting the permits, which will save us two weeks.
- Wood Dale is going to obtain more unincorporated area which would increase their library district. The land was on the east side of Wood Dale. It does not affect us.
- Pc Reservations is up and the patrons are happily using the system. Not one complaint has been issued with the change. This may be attributed to the wide use of the system throughout all libraries.
- The new staff copier is up and running.

REPORTS OF COMMITTEES OF OFFICERS: None

OLD BUSINESS:

NEW BUSINESS:

- 1.) Decide on a date for a Special Meeting.  
Wednesday, July, 23<sup>rd</sup> was selected as the date for the Special Meeting.

The ongoing shared parking lot problem with the community pool was discussed. The pool generates an overflow situation which infringes on library patron parking.

ADJOURNMENT:

With no further business before the board Mr. Westen made and Mr. Moersch seconded the motion to adjourn.

**Voice Vote: Ayes: All Nays: None Motion passed.**

The meeting adjourned at 7:32 p.m.  
Minutes were written by Constance Ronnberg.

Respectfully Submitted,

Deborah S. Wisowaty, Secretary