

MINUTES OF ITASCA COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
August 19, 2008

ROLL CALL

President, Maxine A. Swanson called the regular meeting of the Board of Trustees of the Itasca Community Library to order at 7:00 p.m.

Present were: President, Maxine A. Swanson; Secretary, Deborah S. Wisowaty Treasurer, David C. Westen & Member, Mark W. Moersch.

Also Present: Library Director, Betsy Adamowski; Business Manager, Izabela Wnuk & Business Assistant, Constance Ronnberg.

Late Arrival: Vice President, Paul J. Nelson & Member, Sharon R. Laughlin.

Absent was: Member, Michael S. Golden.

AUDIENCE TO VISITORS: None

SECRETARY'S REPORT:

- Mrs. Wisowaty made and Mr. Westen seconded the motion to approve the minutes of the regular board meeting from July 15th, 2008.

Voice vote: Ayes: All Nays: None Motion passed.

- Mrs. Wisowaty made and Mr. Moersch seconded the motion to approve the minutes of the Special Meeting from July 23rd, 2008.

Voice vote: Ayes: All Nays: None Motion passed.

FINANCIAL REPORT:

1. Approval of Bills Payable

Mr. Westen made Mrs. Wisowaty seconded the motion to approve the Bills Payable in the amount of \$108,670.81. The motion carried on the following

ROLL CALL:

AYES

NAYS

Mr. Westen

Mr. Moersch

Mrs. Wisowaty

Mrs. Swanson

2. Treasurer's Report- none

LIBRARIAN'S REPORT:

- The arrival of the construction trailer is slated for tomorrow. It will be placed at the far end of the parking lot on the west side of the building. Staff will begin parking in the pool lot during construction to free up space for patrons.
- Mr. Bill Havel from the Itasca Building Department gave high praise to our Engineer, Mr. Farahmandpour.
- A tree was removed and trimming has been done by the landscaping company.

Mr. Westen interjected that the sidewalk from the pool to the Village was complete.

- Copies of the Construction Minutes were taken by Mr. Farahmandpour and given to the board for reference. A project contacts list was also included.
- A final permit is pending. The permits for wood cladding versus metal has to be approved with International Code Council. The Village is ready to release the permit the minute the ICC approves cladding.
- Mrs. Adamowski reiterated that the sidewalk from the pool and the Village has been completed. New signs designating additional parking are also in place.
- The Library was to be featured on the 2008 Itasca Ornament; however, due to the exterior changes with the façade, the library will be rescheduled for 2009.
- The DuPage County Election Commission is taking the necessary actions to make the library a polling venue for Itasca. Mrs. Adamowski has signed the necessary contract on behalf of the library. The actual precinct is unknown at this point. Mrs. Adamowski suggested a small book sale by the Friends of the Library in conjunction with the election.
- Severe budget cuts in Springfield are creating even stricter rules for filing the 2008 Per Capita Grant. This year the Library Board needs to be schooled in the Illinois Freedom of Information Act and Open Meeting's Act. Library Attorney, Bob Kay will attend the next meeting to discuss the mandatory documents and file out the Ethics Code and other documents with the Trustees to be compliant with the application process. It is important that all members are in attendance at the next meeting.
- At the last Intergovernmental meeting Mrs. Adamowski was told that the Itasca Historical Museum will become the Milwaukee Railroad Museum. This in turn became news to the Itasca Historical Society by accident as Mrs. Adamowski was in attendance to discuss the future of the upcoming tea. Details as to the Itasca artifacts are unknown. Mrs. Adamowski is open to housing the archives at the library, but will not bring the library into the middle of Village business.
- The annual Trustee BBQ is September 6th at 4:00 p.m. at the home of Mrs. Wisowaty.
- A Memorial Book purchase will be made by the library on behalf of Trustee Golden's Mother who recently passed.
- Mrs. Adamowski apologized for sending out the board packets in haste as the Calendar of Meetings was missing.

Mrs. Swanson was confused as to how to access the reader's advisory and construction portion of the library website. Mrs. Adamowski confirmed both portions are up and running. Mrs. Swanson also appreciated this month's article which highlighted the increase in Library use despite the forecast that the internet age would slow it.

REPORTS OF COMMITTEES OF OFFICERS: None

OLD BUSINESS:

NEW BUSINESS:

- 1.) Motion to change the current policy to read that the library will allow DVD's to be renewed.

Mr. Westen made and Mr. Moersch seconded the motion to approve the change in library

policy to read that DVD's may be renewed.

Voice Vote: Ayes: All Nays: None Motion passed.

Mrs. Adamowski clarified for Mrs. Swanson that it is for a one week renewal.

- 2.) Motion to change the policy to read that fines will not be charged when a patron pays for a lost or damaged book.

Mr. Westen made and Mr. Moersch seconded the motion to change the policy to read that fines will not be charged when a patron pays for a lost or damaged book.

Voice Vote: Ayes: All Nays: None Motion passed.

ADJOURNMENT:

With no further business before the board Mr. Westen made and Mrs. Wisowaty seconded the motion to adjourn.

Voice Vote: Ayes: All Nays: None Motion passed.

The meeting adjourned at 7:28 p.m.

Minutes were written by Constance Ronnberg.

Respectfully Submitted,

Deborah S. Wisowaty, Secretary